

# Marjory Kinnon School

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## Behaviour Policy: COVID-19 Addendum

November 2021

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This document is based on The Key for School Leaders model Behaviour Policy: Coronavirus Addendum (Updated 20 January 2021).

## 1. Scope

This addendum applies until further notice. It sets out changes and exceptions to the school's normal Behaviour Policy. Pupils, parents and staff should continue to follow our normal Behaviour Policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

## 2. Expectations for Pupils in School

### 2.1 New Rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and support the school in helping their child follow the new procedures that have been put in place. Parents should contact their child's Class Teacher if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

- Follow social distancing signage/guidance all around the school where possible.
- Follow social distancing in the classroom where possible.
- Frequent hand-washing, especially after using the toilets.
- Where appropriate, learn to help the teaching staff with cleaning of equipment in the classroom.
- Keep to the routes / routines set out for arriving or leaving the school.
- Adhere to one-way systems, out of bounds areas, queuing when moving around the school.
- 'Catch it, bin it, kill it' when sneezing or coughing. And to dispose of tissues. Not to cough or spit at or towards any other person. To avoid touching their mouth, nose and eyes with hands.
- If a child is verbal and able to convey this, the child should tell an adult if they are experiencing symptoms of coronavirus.
- No sharing of equipment or other items, including drinking bottles, in the classroom or playground.

## 2.2 Rewards for Following Rules

To help encourage pupils to follow the above rules, we will follow the same rewards as set out in the Behaviour Policy.

However, if pupils are unable to follow these rules and this impacts on their own or any other person's health and safety, we will discuss this with the parents and pupil (if possible) and consider alternative provision within school to support the pupil and keep other pupils and staff safe such as a personalised timetable.

## 2.3 Attendance Rules

- Expectations for attendance – the latest Government guidance says that from 8 March 2021 all pupils should attend school.

## 2.4 Uniform Rules

- Expectations for uniform – pupils who are attending school in person must follow normal school rules on uniform. If pupils cannot wear their uniform, parents should contact the class teacher.

## 3. Expectations for Pupils At Home

### 3.1 Remote Learning Rules

If pupils are not in school and taking part in remote learning through Google Classroom, we expect them to follow all of the rules set out below.

Parents should also read the rules and help their children follow them. Parents should contact their Class Teacher if they think their child might not be able to comply with some or all of the rules due to their SEND needs, so we can consider alternative arrangements with them and support them with their learning.

- Be contactable during required times – although the school will take into account that pupils may not always be in front of a device the entire time.
- Complete work to the deadline set by teachers.
- Seek help if they need it, from teachers or teaching assistants.
- Alert teachers if they're not able to complete work.
- Use proper online conduct, such as using appropriate language in messages.
- Follow the same e-Safety rules at home as in school.

During live lessons, pupils are expected to behave appropriately by:

- Being on time.
- Having books and stationary ready before class begins.
- Muting their microphone when asked.
- Turning on their camera when asked.
- Raising their hand to ask questions, or using the relevant online class participation feature.
- Turning on gallery view when asked.
- Refraining from eating or drinking during the live lesson unless given permission by their teacher.
- Being appropriately dressed.
- Not disrupting the lesson for others (for example, by messaging about something other than school work).

The school understands that the SEND needs of many of our pupils will mean that they will struggle with some of these rules, so there needs to be close collaboration with parents and teachers to solve any arising issues positively so the pupils can keep learning.

### 3.2 Dealing with Problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will get in touch with parents and see if there are any issues we can help them address.

## 4. Monitoring Arrangements

We will review this Policy as guidance from the Local Authority or Department for Education is updated, and as a minimum every 4 weeks by the Headteacher. If changes are required, these will be approved by the Full Governing Body.

## 5. Links with Other Policies

This Policy links to the following policies and procedures:

- Behaviour Policy.
- Safeguarding & Child Protection Policy.
- Safeguarding & Child Protection Policy: COVID-19 Addendum.
- Health & Safety Policy.
- e-Safety Policy.